

# Governors State University

## Civil Service Senate

### Minutes

Wednesday, October 9, 2019

11:00 a.m. – Room D1496

	Present	Excused	Absent		Present	Excused	Absent
Lura Brown (2020)		X		Sheryl Jones-Harper (2020)	X		
Paula Cosenza (2020)		X		Johnsie McAuley-Davis (2020)	X		
Kim Ferkula (2020)		X		Brenda Moore (2020)		X	
Dorothea Franklin (2020)	X			Susie Morris (2021)	X		
Kathleen Frossard Fisher (2021)	X			Raquel Rios-Aguirre (2020)	X		
LaSheena Fuller (2020)	X			Deirdre Webb (2021)	X		
Lynette Johnson (2020)	X			Merri Wilkerson (2021)		X	

**Guests:** Anne Gill, Associate Vice President for Human Resources Interim; Angela Szczepanik-Sanchez, Director, Student Disability Services; Ranteria Chapman, Office Administrator; and Ann Jaso, Administrative Assistant.

**Meeting Opened At:** 11:07 am by President Sheryl Jones-Harper. Attendance was taken by Kathleen Frossard Fisher.

**Agenda:** A motion to accept the agenda with a change to allow Angela Szczepanik-Sanchez to speak on Disability Services at the beginning of the meeting was made by Susie Morris and seconded by Johnsie McAuley Davis. The motion passed.

**Approval of Minutes:** Minutes from the May, August and September meetings were presented to the Senate. A motion was made by Deirdre Webb and seconded by Dorothea Franklin to accept the May minutes. The motion passed. A motion was made by Johnsie McAuley-Davis and seconded by Deirdre Webb to accept the August minutes. The motion passed. A motion was made by LaSheena Fuller and seconded by Susie Morris to accept the September minutes. The motion passed.

### **New Business:**

**Disability Services Committee-**Angela Szczepanik-Sanchez is the new director of Disability Services. She is starting a committee to identify the needs of GSU's disabled students. The goal

is to gather representatives from all GSU's offices and the committee would like someone from Civil Service to serve.

### **Committee Reports:**

1. **Correspondence Committee - LaSheena Fuller** A plant was sent to Johnsie McAuley-Davis for the loss of her sister. A thank you note from Johnsie was read aloud.
2. **Governance Committee – Johnsie McAuley-Davis** Johnsie has reviewed the bylaws which was last updated in 2008. A committee will be created to update the bylaws. Johnsie will request a listing of all Civil Service employees from Sandra Alvarado.
3. **Financial Committee –Dorothea Franklin** The FY19 10 account is in the negative and no allowances for FY20 made yet. The balance in the 31 account is \$14,613.65 and has diminished greatly since the budget crisis. A motion for money to be spent not to exceed \$250 to place an ad for the vendor fair along with fliers and table tents was made by Katie Frossard Fisher and seconded by Johnsie McAuley-Davis. The motion passed via roll call.
4. **Affairs Committee –LaSheena Fuller**. The vendor fair will be held on November 5-6, 2019. 10 vendors have committed. The Senate will request tickets from the CPA for performances to be awarded to Civil Service employees.
5. **Educational Assistance Awards Committee-** The idea of creating a pool to pick the award from was discussed. In addition, the need to speed up the award process was stressed by the Senate
6. **EAC Committee Rep – Sheryl Jones-Harper** No Report. She will be attending a meeting the following week.
7. **EOM Committee Rep – Raquel Rios Aguirre** Kaiya Foster is the September employee of the month and will be awarded the following day
8. **Dining Advisory Committee Report-** No Report.
9. **President's Report – Sheryl Jones Harper** No Report

### **New Business:**

**Workplace Bullying:** The Senate discussed the bullying of employees by various supervisors and the need for respect and dignity for all GSU employees was discussed.

A motion was made by Deirdre Webb to end the meeting. The motion was seconded by Johnsie McAuley-Davis. The motion passed. The meeting was closed at 12:00 PM.